## Employee Benefits

Full-Time Employees eligible for company benefits are those who work a minimum of 30 hours per week.

Health Insurance Coverage- 30 day waiting period.
Paid Vacation Leave- 40 hours after six months, 80 hours effective after one year of employment.
Paid Sick Leave- 2.5 days after six months, 5 days effective after one year of employment.
Paid Holiday Leave - 7 holidays effective immediately.
New Year's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving, Christmas Day
Maternity/Paternity Leave- 4 weeks paid Maternity leave or 2 weeks paid Paternity leave effective after one year of employment.

Retirement- Simple IRA, 3% employee match.





Part-Time Employees eligible for company benefits are those who work a minimum of 24 per week.

Health Insurance- Full Time Employee's Only
Paid Vacation Leave- equivalent to average weekly hours, effective after one year of employment.
Paid Sick Leave- 2 paid days effective after one year of employment.

**Paid Holiday Leave-** 7 paid holidays, effective after one year of employment.

New Year's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Thanksgiving, Christmas Day **Retirement**- Simple IRA, 3% employee match.

